

CMRCET/IQAC/AY2020-21/08

Date: 4<sup>th</sup> December 2020

To

**The Chairman IQAC**

CMR College of Engineering & Technology  
Kandlakoya (v), Medhcal Road,  
Medhcal, Hyderabad – 501401.

Sir,

**Sub: Permission to conduct IQAC Meeting in CMRCET-Off line Mode – Reg.**

**Ref: Office Order No. CMRCET/PRIN/38/2019-20, Dated 25th May 2020.**

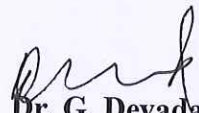
With reference to the subjected cited above, IQAC meeting has been scheduling on 14<sup>th</sup> December 2022 in principal chamber at 01.30 PM to discuss the following agenda points. Hence, it requested to accord permission for the same.

**Agenda:**

1. Establishment of National Cadet Corp (NCC) Unit –II for Girls, New unit for boys
2. Signing of MOAs/MOUs with Industries/NGOs/Research Institutions
3. To participate in various College Rankings-NIRF & ARIIA
4. To establish Centre of Excellences in various departments
5. To conduct SWAYAM/MOOCs workshop on how to create ICT lectures
6. Preparation of research project proposals & writing scientific/research articles
7. Review of result analysis of first semester
8. Placement for the pre-final year students and higher education
9. Redressal of grievances received by stake holders

Thanking you

Yours faithfully,

  
Dr. G. Devadasu  
Coordinator, IQAC

CMRCET/IQAC/AY2020-21/CIR-04


Date: 11<sup>th</sup> Dec 2020

## CIRCULAR

It is hereby informed to all the members of IQAC to attend the IQAC meeting scheduled on 14<sup>th</sup> Dec 2020 at 1:30 pm in Principal Office. The following is the Agenda.

### **Agenda:**

1. Establishment of National Cadet Corp (NCC) Unit –II for Girls, New unit for boys
2. Signing of MOAs/MOUs with Industries/NGOs/Research Institutions
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9. Redressal of grievances received by stake holders

  
**Coordinator, IQAC**

  
**Principal**

Copy Submitted to: (1) the Secretary Garu – For your Kind Information Please

Copy to:

- 1 Deans
- 2 Head of the Departments
- 3 Controller of Examinations
- 4 Members concerned
- 5 Librarian
- 6 Administrative officer
- 7 Accounts Officer
- 8 Physical Director

CMRCET/IQAC/AY2020-21/Min-02

Date: 14-Dec-2020

## MINUTES OF THE MEETING OF THE IQAC FOR AY: 2020-21

Meeting Circular / Reference:	CMRCET/IQAC/AY2020-21/CIR-04, Dated:11th Dec 2020
Date of the Meeting:	14-Dec-2020
Time:	01:30 PM
Venue:	Principal office

S. No.	Member	Name	Designation
1	Chairperson	Dr. V.A. Narayana	Principal
2	Member Teacher	Dr. B. Lokeshwar Rao	Dean Academics
3	Member Teacher	Dr. K. Srinivasa Rao	COE
4	Member Teacher	Dr. K Suresh	HOD(CE)
5	Member Teacher	Dr. P Ravi Kumar	HOD(ME)
6	Member Teacher	Prof. KLS Sowjanya	HOD(IT)
7	Member Teacher	Dr. K Vijay Kumar	HOD(CSE)
8	Member Teacher	Dr. M. C. Reddy	HOD(H&S)
9	Member Teacher	Dr. A Kotishwar	HOD(MBA)
10	Member Teacher	Dr. M. Suresh	Head (R&D)
11	Member Teacher	Mr. P. RaveendraBabu	Associate Professor (ECE)
12	Member Admin	Mr. V. Srinivas	Accounts Officer
13	Member Admin	Mr. A. Kiran Kumar	Administrative Officer
14	Member Teacher	Mrs. S. Fatima Mary	Women Faculty
15	Member Alumni	Mr. M. Vedachary	Nominee
16	Member Parent	Mr. V.S.V. Krishna Mohan	Nominee
17	Member Student	Mr. Narendra (16H51A0503)	Nominee
18	Member Student	Bharatapu Shalaka (17H51A0210)	Nominee
19	Coordinator	Dr. G. Devadasu	Dean(P&D)
20	Member Industry	Mr. T. Brahmananda Reddy	Nominee
21	Member Alumni	Mr. Sai Pawan	Nominee
22	Member Industry	Mr. I. Arun Kumar	Nominee

23	Member Local Community	Mr. Subba Reddy	Nominee
<b>Members Absent</b>			
24	Member Management	Sri. Ch. Gopal Reddy	Member MGR Society
25	Member Management	Sri. Ch. Srisailam Reddy	Member MGR Society
26	Invited Member	Mr. Syed Rafeeq	Physical Director
27	Member Teacher	Dr. M.S.R. Murthy	Dean (R&D)

### Proceedings of the Meeting:

Chairman IQAC, invited all the members of IQAC to this meeting. The agenda points were discussed in Detail and the resolution is taken accordingly.

**Item 1:** Establishment of National Cadet Corp (NCC) Unit –II for Girls, New unit for boys

**Resolution:** Decision taken to approach nearby National Cadet Corp Units to Establish NCC unit-II for Girls and Boys to serve the Nation. The task assigned to Ex-Service men in the departments.

**Item 2:** Signing of MOAs/MOUs with Industries/NGOs/Research Institutions

**Resolution:** Decision taken to make memorandum of associations / memorandum of Understandings with various industries / NGOs / Research Institutions. Task assigned to IIIC coordinator

**Item 3:** To participate in various College Rankings-NIRF & ARIIA

**Resolution:** Decision taken to participate in NIRF-2021 India Rankings & ARIIA-2021, Chairman assigned the task to Head R&D.

**Item 4:** To establish Centre of Excellences in various departments

**Resolution:** Decision taken to establish at least three Centre of Excellences in various Departments

**Item 5:** To conduct SWAYAM/MOOCs workshop on how to create ICT lectures

**Resolution:** Approved to conduct SWAYAM / MOOCs workshop to create awareness amongst all the faculty members on various ICT tools.

**Item 6:** Preparation of research project proposals & writing scientific/research articles

**Resolution:** The chairman has advised to HOD R & D to motivate few experienced faculty towards preparation of research project proposals & writing scientific/research articles by giving certain incentives.

**Item 7:** Review of result analysis of first semester

**Resolution:** Reviewed the result analysis of the 1st Semester and chairman directed H&S HOD for identifying slow learners and arrange remedial classes

**Item 8:** Placement for the pre-final year students and higher education

**Resolution:** Decision taken to organize GATE / GRE / TOFFEL classes and CRT programs

**Item 9:** Redressal of grievances received by stake holders

**Resolution:** The Chairman has directed to the Redressal Grievance committee to respond sensibly against grievances.

As there were no other points, the meeting ended at 4:00 PM and the chairman thanked all the members for their valuable suggestions

S.No.	Points Discussed	Action Taken	Status
Item 1:	Establishment of National Cadet Corp (NCC) Unit –II for Girls, New unit for boys	Decision taken	Completed
Item 2:	Signing of MOAs/MOUs with Industries/NGOs/Research Institutions	Decision taken	Completed
Item 3:	To participate in various College Rankings- NIRF & ARIIA	Decision taken	Completed
Item 4:	To establish Centre of Excellences in various departments	Decision taken	Under Process
Item 5:	To conduct SWAYAM/MOOCs workshop on how to create ICT lectures	Decision taken	Under Process
Item 6:	Preparation of research project proposals & writing scientific/research articles	Decision taken	Under Process
Item 7:	Review of result analysis of first semester	Decision taken	Under Process
Item 8:	Placement for the pre-final year students and higher education	Decision taken	Under Process
Item 9:	Redressal of grievances received by stake holders	Decision taken, but no complaints	Under Process

  
Major Dr. V.A. Narayana  
Chairman, IQAC

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- 7 Accounts Officer
- 8 Physical Director

IQAC Meeting Held on 14<sup>th</sup> Dec 2020 at 01:30 PM

**The following members were present**

S. No.	Member	Name	Designation	Signature
1	Member Management	Sri. Ch. Gopal Reddy	Member, MGR Society	ABSENT
2	Member Management	Sri. Ch. Srisaïlam Reddy	Member, MGR Society	ABSENT
3	Chairperson	Dr. V.A. Narayana	Principal	
4	Member Teacher	Dr. B. Lokeshwar Rao	Dean Academics	
5	Member Teacher	Dr. K. Srinivasa Rao	COE	
6	Member Teacher	Dr. K Suresh	HOD(CE)	
7	Member Teacher	Dr. P Ravi Kumar	HOD(ME)	
8	Member Teacher	Prof. KLS Sowjanya	HOD(IT)	
9	Member Teacher	Dr. K Vijay Kumar	HOD(CS)	
10	Member Teacher	Dr. M. C. Reddy	HOD(H)	
11	Member Teacher	Dr. A Kotishwar	HOD(MBA)	
12	Member Teacher	Dr. M. Suresh	Head (R&D)	
13	Member Teacher	Mr. P. Raveendra Babu	Associate Professor (ECE)	
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